

TERMS OF CONSIGNMENT

1. All books must include the following:
 - a. A standard hardcover, softcover, board, or children's equivalent binding. We will not accept books with alternate binding styles, i.e. spiral.
 - b. Author name and the title displayed on cover and binding.
 - c. A 13-digit International Standard Book Number and barcode.
 - d. A suggested retail price.
2. All books must be submitted following the submission process. Unrequested copies will become property of the Book Cellar. We are unable to accept walk-ins, phone calls, or unsolicited mailings.
 - a. If we request a copy of your book to read you must include a self-addressed and stamped envelope if you wish it to be returned.
 - b. The Book Cellar does not accept or stock books published by Amazon.com, their Createspace label, or other Amazon publishing outlets.
3. Books will be accepted for a 60/40 consignment agreement. 60% consigner, 40% us. We will not pay more than 60%.
 - a. There is a standard \$25 handling fee per title. Titles will not be accepted unless this is fully paid. Please make checks out to The Book Cellar.
 - b. A consignment agreement form must be filled out by both parties in order for books to be stocked.
 - c. The quantity of titles will be agreed upon once books are accepted.
4. The Book Cellar agrees to carry your book for a 6-month period upon acceptance of consignment.
 - a. At the end of 6 months your book will be re-evaluated. If no books were sold, we will ask you to pick them up. If we decide to continue to sell them we will contact you about a further contract. If you are unable to pick them up, please provide an alternate means of us returning them: shipping labels, self-addressed envelopes, etc. The Book Cellar is not responsible for any shipping charges.
 - b. You are responsible for keeping your contact information up to date with us. If we cannot contact you because it has changed, any unsold books will become property of The Book Cellar.
 - c. During this period The Book Cellar may contact the consigner for additional copies.
5. Any books left at The Book Cellar by a consigner for longer than 30 days after the consigner has been contacted to pick them up will become property of The Book Cellar
6. The consigner is responsible for sending an official invoice to The Book Cellar in order to receive payment.
 - a. We recommend emailing us to see if any books have sold, and then sending an invoice for sold books.
 - b. The Book Cellar can only be billed for books sold.
7. The Book Cellar reserved the right to deny any requests for taking books on consignment at our discretion, no questions ask.

